



CYNTHIA D. BANKS
Director

COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

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"To Enrich Lives Through Effective And Caring Service"

BOARD OF SUPERVISORS

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MARK RIDLEY-THOMAS
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MICHAEL D. ANTONOVICH

September 15, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AUTHORIZATION TO ACCEPT AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) OF 2009 GRANT FUNDS FOR PROGRAM YEAR (PY) 2009/2010 FOR THE COMMUNITY SERVICES AMERICAN INDIAN BLOCK GRANT (CSAIBG) PROGRAM FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES THROUGH THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) AND TO ACCEPT WORKFORCE INVESTMENT ACT (WIA) YOUNG OFFENDER RE-ENTRY PLANNING GRANT FUNDS FROM THE U.S. DEPARTMENT OF LABOR (DOL)

(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)

SUBJECT

On May 29, 2009, CSD released the draft plan for the ARRA Community Services Block Grant. This letter requests delegated authority for the Director of Community and Senior Services (CSS) to accept estimated ARRA funds for PY 2009/2010 for the ARRA CSAIBG funds from CSD and to amend contracts with two of the three existing CSAIBG service providers. This letter also requests delegated authority for the CSS Director to accept WIA Young Offender Re-Entry Planning Grant funds from DOL to develop a comprehensive plan, including educational and employment strategies, for serving both juvenile and young adult offenders returning from correctional facilities.

IT IS RECOMMENDED THAT YOUR BOARD:

- 1) Delegate authority to the Director of CSS, or designee, to accept ARRA CSAIBG funding in the estimated amount of \$688,965 for PY 2009/2010 from CSD.
- 2) Delegate authority to the Director of CSS, or designee, to execute the contract with CSD for the acceptance of ARRA CSAIBG funds.
- 3) Delegate authority to the Director of CSS, or designee, to accept increases or reductions of ARRA CSAIBG funds for PY 2009/2010 and to approve any required time extensions, modifications, and/or contract amendments.
- 4) Delegate authority to the Director of CSS, or designee, to negotiate and execute contract amendments with the United American Indian Involvement Inc., in the amount of \$269,000, and with the Pukuu Cultural Community Services in the amount of \$355,000.

- 5) Authorize the Director of CSS, or designee, to accept a WIA Young Offender Re-Entry Planning grant in the amount of \$300,000 from DOL.
- 6) Delegate authority to the Director of CSS, or designee, to execute all required documents with DOL after County Counsel approval.
- 7) Delegate authority to the Director of CSS, or designee, to accept increases or reductions of Young Offender Re-Entry Planning Funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

The ARRA CSAIBG recommended actions will enable Native American Indian Commission/Self Governance Board (NAIC/SGB) to expand employment-related services and activities that create and sustain economic growth for low-income Native American Indian families and individuals in Los Angeles County.

The Young Offender Re-Entry Planning Grant recommended actions will also enable CSS, in partnership with other County departments and local agencies, to conduct planning and research that will culminate in a comprehensive blueprint for serving both juvenile and young adult offenders returning from correctional facilities. The blueprint developed under the one-year DOL Young Offender Re-Entry Planning Grant will build upon other planning efforts currently underway within the county, including the countywide gang suppressions strategy.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions are consistent with principles of the Countywide Strategic Plan Goals of *Children, Family and Adult Well-Being, Community and Municipal Services, and Health and Mental Health*.

FISCAL IMPACT/FINANCING

The CSAIBG ARRA provides funding for program services in the total amount of \$688,965 of which \$624,000 will be contracted out and the remainder will be retained for administrative costs. ARRA funding estimates were included in the department's Fiscal Year 2009-10 Final Adopted Budget. Funding for the Young Offender Re-Entry Grant in the amount of \$300,000 will be included in the Department's Supplemental Changes to reflect the increase in appropriation in the Final Budget. There is no impact to the general fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 11, 2009, CSS submitted a CSBG Recovery Act Local Plan, Attachment A, as required by the Recovery Act in order to seek approval for the appropriation of ARRA fund for the CSAIBG program. This plan was approved by NAIC/SBG. On May 29, 2009, CSD released its statewide plan for the estimated Community Services Block Grant (CSBG) ARRA funding allocation for PY 2009/2010. The CAA/BS (Community Action Agency/Board of Supervisors) in conjunction with the NAIC/SGB received CSAIBG ARRA funding from CSD as outlined in the California State Government Code Section 12725. The CSAIBG ARRA funds will be used to provide employment-related services, increase economic development, and provide outreach services to the entire Indian population within Los Angeles County.

On November 17, 2008, DOL Employment and Training Administration released a Notice of Solicitation of Grant Applications (SGA) under its Young Offender Grant program. Based on

related work that had been previously accomplished by the County's Youth Jobs Cross-Cluster Collaborative and other local initiatives, such as those occurring in the Florence-Firestone community, CSS determined that it would be both appropriate and feasible to submit a proposal for a \$300,000 Planning Grant under this solicitation.

CSS submitted the application to DOL on December 16, 2008. On June 30, 2009, Secretary of Labor Hilda Solis announced the award of several grants from DOL's Young Offender program, including a planning grant to Los Angeles County, which is one of only five awarded nationally. The goal of the DOL planning grants is to allow selected localities to develop comprehensive blueprints for serving both juvenile and young adult offenders returning to the workforce from correctional facilities. The term of the grant is June 30, 2009 through June 30, 2010.

DOL's program recognizes that juvenile offenders do not return evenly to communities across the United States, but, rather, return disproportionately to high-crime, high-poverty areas. The social support system in such communities is typically overwhelmed by the volume of returning offenders. In response, these planning grants provide local governments the opportunity to design strategies for serving all young offenders returning to the local area, with the goal of the grant being to develop a comprehensive blueprint for serving all juvenile and young adult offenders returning from correctional facilities.

CSS' proposal outlined the following five key components and deliverables under the planning grant project:

- Convene regular meetings of local partners (e.g., County departments, local education agencies, community-based organizations) to obtain insights, gather input and obtain recommendations for the County's Youth Offender Re-Entry plan.
- Conduct extensive research regarding best practices and effective services for young offenders including employment, education, mentoring, case management, and youth involvement in restorative justice projects.
- Conduct a comprehensive needs assessment of juvenile offenders, service providers and other representatives from impacted communities.
- Hold Juvenile Offender Summits within each of the five Supervisorial Districts to obtain grassroots input and build local "Juvenile Offender Re-Entry Coalitions".
- Seek Board of Supervisors' approval of the publication and implementation of the countywide Young Offender Re-Entry Master Plan (i.e., blueprint).

On July 11, 2000, your Board approved guidelines for the acceptance of State and Federal grants of \$100,000 or more. These guidelines require that County departments prepare a Grant Management Statement prior to the department carrying out the activities related to the grant. Accordingly, the Grant Management Statement (Attachment B) for this grant is attached.

CONTRACTING PROCESS

In November 2006, the NAIC/SGB approved funding and contracts with three agencies for a four-year contract for the baseline CSAIBG funds. The agencies are: 1) Gabrieleno/Tongva Tribal Council, 2) United American Indian Involvement, Inc., and 3) PuKuu Cultural Community Services. Contract amendments for ARRA CSAIBG funds will be given to two agencies, the United American Indian Involvement in the amount of \$269,000, Inc. and the Pukuu Cultural Community Services in the amount of \$355,000. After discussing the ARRA CSAIBG plan

with the Gabrieleno/Tongva Tribal Council, they did not feel they had the capability to operate an employment initiative and they felt it would be better to not accept any funds. Moreover, no services will be provided under Young Offender Re-Entry Planning Grant; therefore, no contracts for services will be executed. In accordance with our proposal to DOL, CSS will develop the Young Offender Re-Entry Plan through the allocated grant.

MONITORING

The Self-Governance Board (SGB) will do the program and fiscal monitoring of the service providers as outlined in the Agreement between the CAA/BS and the NAIC/SGB. CSS will be responsible for the fiscal management functions, including the tracking of ARRA funds. Reports will be provided on a quarterly basis as required by ARRA regulations, indicating the amount and nature of services provided. Monitoring of expenditures and project progress for the Young Offender Planning Grant will be conducted by CSS finance and program staff.

IMPACT ON CURRENT SERVICES

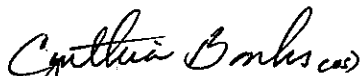
Approval of the recommended actions will enable CAA/BS and NAIC/SGB to expand services to low-income Native American Indians residing in Los Angeles County. The broad array of community services such as employment, education, and linkages to other programs and health care providers will benefit the low-income American Indian residents of Los Angeles County.

Approval of the recommended actions will also promote the ability of the County to effectively provide social support, education and employment services to young offenders as they return from correctional facilities to local communities. It is anticipated that the blueprint will support efforts of CSS, Probation and other departments that are actively engaged in serving this target population, and that initiatives such as the Florence-Firestone Community Enhancement Project and the Countywide Gang Suppression Strategy will also benefit from planning conducted under this grant.

CONCLUSION

Upon Board approval, please mail two copies of the adopted Board Letter to Rogelio Tapia, Community and Senior Services, 3175 West Sixth Street, Los Angeles, CA 90020.

Respectfully submitted,


CYNTHIA D. BANKS
Director

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors

CSBG Recovery Act Local Plan Checklist

The CSBG Recovery Act Local Plan must meet specific requirements as defined by law, and described in detail in this package. Once the CSBG Recovery Act Local Plan is completed, submit to CSD no later than **May 11, 2009 at 5:00 p.m.** (Refer to submittal requirements under the general overview)

The following is a check list of the components to be included in the CSBG Recovery Act Local Plan your agency submits to CSD:

- ☒ *Section I – Agency Information*
- ☒ *Section II – Certification*
- ☒ *Section III – Data Universal Numbering System (DUNS) Number*
- ☒ *Section IV – Central Contractor Registration (CCR)*
- ☒ *Section V – Verification of Public Inspection*
- ☒ *Section VI – General Plan*
- ☒ *Section VII – Energy Coordination*
- ☒ *Section VIII – Workforce Development Projects and Activities*
- ☒ *Section IX – Required Disclosures*
- ☒ *Section X – Barriers*

CSBG Recovery Act Local Plan

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency Los Angeles City/County Native American Indian Commission

Address 3175 W. 6th Street, Room 308

City Los Angeles

Agency Contact Person Regarding CSBG Recovery Act Local Plan

Contact Person Ronald Andrade

Title Director

Phone - 213-351-5308

Fax 213-368-6811

E-mail Address randrade@css.lacounty.gov

Section II - Certification

1 As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding. ☒

The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.

Teodoro Escheverria

Board Chair

5/11/09

Date

Theresa A.

Executive Director

5/11/09

Date

CSBG Recovery Act Local Plan

Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number We have applied for the DUNS # but have not received it as of this date. (Copy of application confirmation attached hereto.) As a result, we have not been able to apply for the CCR.

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) Describe how your agency made this Local Plan available for public inspection.

The Self Governance Board held a public meeting on May 5 to discuss the American Recovery and Reinvestment Act and to discuss the CSBG Recovery Act Local Plan. The Indian Commission and Self Governance Board will provide email information to the Indian community further informing them of the local plan.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

The projects of the Indian Commission are directed at the Los Angeles American Indian community. The projects will include an expansion of services of the two Indian clinics serving the County of Los Angeles by the employment of medical personnel to enable the clinics to increase services and sustainability through increased medical billings to third party insurance companies. Projects will include the employment of computer programmer personnel to create a tribally owned and Indian owned computer business. Additional projects will include the employment of outreach staff to increase awareness of Indian services in the County of Los Angeles.

B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

The services to be provided are County wide in Los Angeles. The Recovery Act funds will be subcontracted to present subcontract agencies. The subcontract agencies will maintain records of employee time and attendance and will monitoring of work site performance. The subcontract agencies will be monitored and fiscally monitored by the Indian Commission for project compliance.

CSBG Recovery Act Local Plan

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

The Recovery Act funds will be used to increase the availability of health services to the American Indian community through increasing immediate employment and by enabling the health clinics to provide long term health services through increased revenue through payments by health insurers. The employment of computer specialists will enable the overall Indian community to have trained personnel to assist in the development of Indian agency websites thereby increasing the agency's ability to provide better information to the Indian community of the availability and extent of their services.

D) Provide a description of how linkages will be developed to fill identified gaps in services, through the provision of information, referrals, case management and follow up consultations.

The Indian Clinics are funded in part by the Federal Indian Health Service and the State Indian Health Service. Support will be requested as client services increase. Intake and referral services will be provided to each client. Case management services are required for health service clients.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

The Recovery Act funds will be coordinated with resources of the federal Indian Health Service that provides funding to the Indian community and to the State Indian Health office. The computer programming initiative will be coordinated with private resources that will provide sustainability and will also be coordinated with private agencies such as the Jet Propulsion Laboratory (JPL), Disney Corp., and the Los Angeles Unified School District.

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

The Recovery Act funds will provide increased health services to the Indian community and will be utilized to develop a tribally operated web program that will become self sustaining. Funds will be used to increase outreach to the Indian community to increase their awareness of Indian services and other services available to them.

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

The Self Governance Board conducts open meetings monthly and a meeting was held on May 5 to discuss the Recovery Act funding. Previous needs assessments of the Indian Commission identified increased health availability and services as a need and the need for support American Indian businesses as a community concern. On going community discussions have identified the need for increased community awareness through a newsletter or web site. The Fernandeno Tataviam Tribe did a community assessment of the development of the NDN.me project.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

The two Indian clinics will employ medical/billing clerks which will coordinate possible enrollment in other State or federal programs. The medical/billing clerk at intake will determine possible enrollment in other benefit program. A dedicated medical biller will enable the health center to submit claims and participate in any appeal process in case of denial. The Indian health clinics will provide services county-wide. The Indian community will be made more aware of the services as a result of the outreach efforts to be supported by Recovery funds.

CSBG Recovery Act Local Plan

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

Outreach coordinators will be employed to provide community awareness of the health clinic support and the services of NDN.mn. Information will be provided by the Outreach coordinators as well as community advertisement through the local Indian agencies. Community information will be provided to each Indian agency for posting on their web sites or through community newsletters.

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

The Self Governance Board and the Indian service agencies presently provide emergency services to the Indian community. These services include energy assistance payments for low income families.

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

The Indian Commission and the subcontract agencies will coordinate with Southern California Edison (Edison International), The Gas Company, and Volunteers in Community Service (VICS) for potential training and job placement. The Indian Commission has worked closely with these groups in the past.

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

A.2) Project/Activity #2

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

CSBG Recovery Act Local Plan

A.3) Project/Activity #3

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

A.4) Project/Activity #4

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

A.5) Project/Activity #5

Title

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title Indian Clinic

Subcontractor United American Indian Involvement

Cost \$269,431

Est. # of Jobs ☐ Created # 9 ☐ Retained #

Description

B.2) Subcontractor Project/Activity #2

Title Healing Center

Subcontractor American Indian Healing Center

Cost \$56,000

Est. # of Jobs ☐ Created # 3 ☐ Retained #

Description

B.3) Subcontractor Project/Activity #3

Title NDN.me

Subcontractor Fernandeno Tataviam Tribe

Cost \$298,720

Est. # of Jobs ☐ Created # ☐ Retained #

Description

CSBG Recovery Act Local Plan

B.4) Subcontractor Project/Activity #4

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.5) Subcontractor Project/Activity #5

Title

Subcontractor

Cost

Est. # of Jobs ☐ Created # ☐ Retained #

Description

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

identified are
present
subcontract
agencies of the

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. *In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.*

NPI	Project or Activity	Description
2.1	Indian Clinic	Low income Indian families will receive increased health services
2.1	Healing Center	Low income families will receive increased health services
1.3	Fernandeno Tataviam	Low income families will have increased employment and ownership of community programs.

CSBG Recovery Act Local Plan

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

None planned

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

☒ Our agency will use portions of the Recovery Act funds for administrative costs.

☐ Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

☐ No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

Administrative costs are necessary to oversee the contracted agencies and ensuring proper performance. The Recovery Act funds will be accounted for by the County of Los Angeles utilizing generally accepted accounting standards. The invoices will be compared to planned goals and outcomes and based on successful performance of the subgrantees.

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

None

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently active provide the status.

None

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

None

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

Department: Community and Senior Services

Grant Project Title and Description

U.S. Department of Labor released a grant to the Los Angeles County, Community and Senior Services in the amount of \$300,000 to develop a plan to assist young offenders in entering the workforce. These funds will cover the cost conduct planning and research that will culminate in a comprehensive blueprint for serving both juvenile and young adult offenders returning from correctional facilities.

Funding Agency

U. S. Department of Labor

Program (Fed. Grant #/State Bill or Code #)

Young Offender Re-Entry Planning

Grant Acceptance Deadline

Total Amount of Grant Funding: \$300,000

County Match: \$ 0

Grant Period: 12 Months

Begin Date: 07/01/2009

End Date: 06/30/2010

Number of Personnel Hired Under This Grant: 0

Full Time: 0

Part Time: 0

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program?	Yes <input type="checkbox"/>	N/A
Will all personnel hired for this program be placed on temporary ("N") items?	Yes <input type="checkbox"/>	N/A
Is the County obligated to continue this program after the grant expires?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes <input type="checkbox"/>	N/A
b.) Identify other revenue sources (describe below)		
	Yes <input type="checkbox"/>	N/A
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes <input type="checkbox"/>	N/A

Impact of additional personnel on existing space:

Does not apply to this grant.

Other requirements not mentioned above: There is no impact to the General Fund.

Department Head Signature

Cynthia Bonho (CS)

Date:

9/15/09